

GENERAL STATEMENT OF DUTIES:

The Maintainer performs airport maintenance and snow removal duties; operates all Airport Authority owned motor vehicles and power equipment, assists in the maintenance and repair of motor vehicles, equipment, electrical systems and makes routine and structural repairs to the airport's grounds, roads, and buildings.

SUPERVISION RECEIVED:

Works under the general supervision of the Director of Maintenance and Facilities, or an airport employee of higher grade within the Maintenance Department who assigns work and reviews for proper completion.

STATEMENT OF DUTIES:

- Operates, services, and makes minor repairs to cars, trucks, tractors, passenger boarding bridges and related specialized airport equipment for maintenance and/or operation of the airport.
- Cleans and maintains buildings and hangars (including but not limited to the ARFF/Maintenance Building, Terminal Building, Car Rental Service Facility, Electrical Vault, etc.), loads and unloads materials on cars and trucks, mixes and pours concrete, digs holes and ditches, and repairs fences, runways, taxiways and sodded areas.
- Services and repairs lighting equipment, such as runway, taxiway, apron, and beacon lights.
- Services and repairs water, air and gas pumps and mowers.
- Services and repairs heating, ventilating, and air conditioning equipment; cleans and repairs fixtures and facilities in the airport.
- Performs one or more of the following under such supervision as may be necessary for the job; painting, welding, plumbing work, electrical work, carpentry work, or any other work that may be necessary for the maintenance of the airport.
- Washes windows, prunes shrubbery, cuts grass and trees, removes weeds in landscaped areas, maintains plantings, cleans fuel pits and performs similar custodial duties in and around airport building(s) and hangars.
- Observes and reports hazardous situations; reports any observation of unlawful entry of unauthorized persons; may assist in controlling ground traffic and the public by use of flags and/or lighting.
- Assists during aircraft or other airport emergencies in the areas of crowd control, rescue operations and restoration to normal operations.
- Works together with other airport personnel to ensure the continued safe operation of all airport facilities.
- Inspects buildings and hangars for safety hazards and reports general conditions to supervisor.
- Operates a two-way radio and operates equipment on runways, taxiways, aprons, and other airport operating surfaces as needed.
- Operates all related equipment for lawn maintenance, snow removal, and other maintenance activities.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability and aptitude to perform general maintenance work.

Familiarity with automotive and other types of gasoline and/or diesel-powered equipment.

Ability to perform routine servicing, including refueling, lubrication and starting of equipment.

Ability to perform medium to heavy manual labor.



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Ability to meet the general physical, mental and visual standards of the job and to withstand outdoor work for sustained periods under adverse weather conditions.

Ability to understand and follow oral and written instructions.

Ability to prepare and present reports.

Ability to work flexible hours and days.

Ability to respond to call-back assignments as needed.

Ability to deal courteously and tactfully with the public.

Ability and willingness to work in a manner that will not endanger the safety to one's self, other person's and/or equipment.

Ability and willingness to work and communicate effectively with all other airport personnel.

Ability to pass criminal history background check and maintain eligibility for a security access badge in accordance with the Airport Security Plan.

The duties and responsibilities identified above are intended to be sufficient to identify the position and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties of an employee assigned to this position may be required to perform.

MINIMUM QUALIFICATIONS:

Ability to operate a motor vehicle and must possess a valid Michigan Driver's License.

One year of full-time experience in performing mechanical, electrical, and other semi-skilled maintenance tasks involving mechanical equipment, buildings or grounds including six (6) months experience operating a truck, tractor, or heavy equipment

Maintain a Commercial Driver's License Class B preferred.

Must be available 24 hours per day, 7 days per week. Accordingly, work schedule may vary depending upon department requirements.

Applicants must be authorized to work for ANY employer in the US. We are unable to sponsor or take over sponsorship of employment Visa at this time.

The qualifications listed above are intended to represent the skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards but as general guidelines that should be considered along with other job-related selection or promotional criteria.

COMPENSATION:

Set by Union Contract – 2025 Starting Hourly Wage \$26.106 Per Hour.



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